



Linda S. Adams
Secretary for
Environmental Protection

State Water Resources Control Board

Division of Water Rights

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Division of Water Rights: <http://www.waterrights.ca.gov>



Arnold Schwarzenegger
Governor

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NOTICE TO WATER RIGHT LICENSEE

The State Water Resources Control Board (State Water Board) requires that you complete and return the enclosed Report of Licensee form for 2006, 2007 and 2008 by June 1, 2009. The Report of Licensee is mailed in three-year intervals and each year about one-third of the active water right licensees receive a Report of Licensee. The information you provide on the report is used to: (1) update our ownership records; (2) determine if you are in compliance with the terms and conditions of your water right license; and (3) determine your water right project status, including the amount of water beneficially used. Water Right Licenses can be viewed on the web at www.waterboards.ca.gov/ewrims. The eWRIMS website also has a GIS mapping tool that shows the location of the point of diversion covered by your license.

HOW TO FILE THIS REPORT:

The State Water Board is developing an on-line reporting capability to streamline the reporting process. The on-line reporting capability should be available for the next reporting cycle. At this time, you must submit the Report of Licensee form either by mail or fax to:

Mail: Division of Water Rights, P.O. Box 2000, Sacramento, CA 95812-2000.

Fax: (916) 341-5400.

If you fax the Report of Licensee form, you do not have to mail it.

REQUIRED NOTIFICATION OF CHANGE IN OWNERSHIP

Please review and update the ownership information listed on the Report of Licensee. The State Water Board needs the complete name, mailing address, and phone number of the current owner, or agent, if applicable. State regulations require the owner of the water right to notify the State Water Board directly of any ownership change. Your county assessor's office or title company does not notify us of any ownership updates. Failure to notify the State Water Board of an ownership change within ten days prior to assessment of annual water right fees may result in your liability to pay the annual fees even if you sold the property. The annual fee notice, which is usually mailed in October, is based on the **face value** amount shown on the Report of Licensee form.

REPORTING THE AMOUNTS DIVERTED

If your water project is covered by two or more water rights, you should only report your diversion and use of water for the project covered by the water right number printed on the Report of Licensee form. The total amount diverted and used under multiple water rights should not be combined and reported on a single form. You are required to report the amounts diverted on a monthly basis for licenses authorizing direct diversion. For licenses for storage, you are required to report the reservoir elevation changes and the monthly amounts withdrawn from storage, if applicable. Do not check the boxes or leave the amount blank.

California Environmental Protection Agency

POTENTIAL CREDITS MUST BE CLAIMED

An appropriative water right can be reduced or revoked after five continuous years of nonuse. Under certain conditions, a reduction or loss of the appropriative water right may not occur due to: (1) water conservation efforts; (2) use of recycled, desalinated, or polluted water; and/or (3) conjunctive use of groundwater and surface water. Any credit claim based on Conservation of Water (Water Code section 1011), Water Quality and Wastewater Reclamation (section 1010), or Conjunctive Use of Surface Water and Groundwater (section 1011.5) must be reported on page 2 of the enclosed Report of Licensee form. Failure to report the amounts will deprive you of the benefits allowed under the applicable Water Code sections.

DRY YEAR CONDITIONS

Due to the dry conditions in California for the last two years, the State Water Board is requesting all water users to conserve and prevent any waste or unreasonable use of water. If you are aware of any illegal diversions or wastes of water, please contact the State Water Board's Division of Water Rights.

Thank you for your cooperation. If you have any questions or need assistance completing the form, please call the Division staff person on phone duty at (916) 341-5300.

Sincerely,

ORIGINAL SIGNED BY

John O'Hagan, Manager
Enforcement Section
Division of Water Rights

Enclosure